BBMP USER MANUAL

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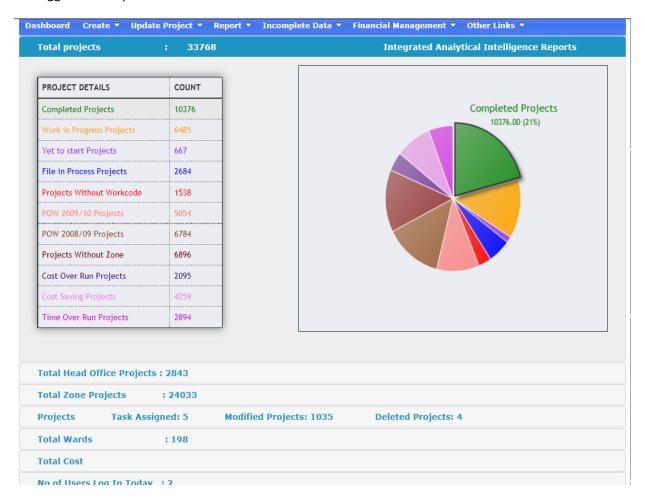
1. Login Page



This is the login page of BBMP-GPMS. Available on the right top corner. User should enter valid Username and Password

2. Dashboard

This is the main page after logging in. You can see the pie chart showing the status of the each project and number of projects. You can also view the projects based on the Zones and head office just by clicking tabs. You are also given a option that all wards of BBMP and also number of users logged in today.



3. Menus

There are totally eight menus as follows:

- a. Create
- b. Update Project
- c. Report
- d. Incomplete Data
- e. Financial Management
- f. Other Links



You can see this menu bar on every page. Each menu inturn have sub-menus will go on see one-by-one.

3.1 Create

Create menu have six sub-menus namely Work code Generation, Add Project, Ward Based Projects, Head Office Projects, Add New Employee and Add New Contractors.

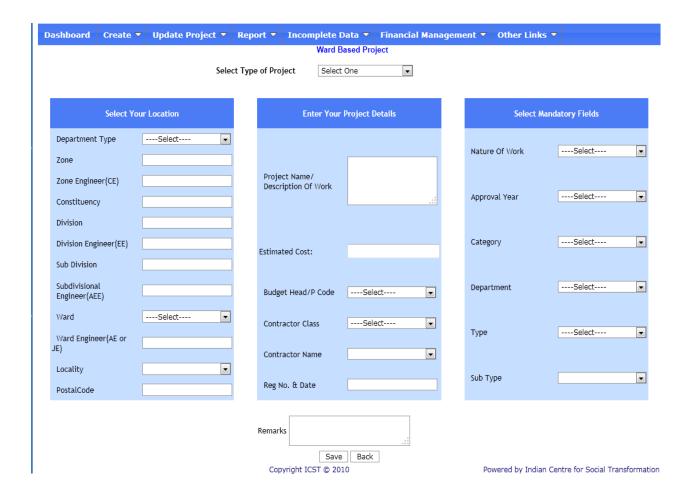
3.1.1 Work code Generation

Here you can generate new work code for new projects by clicking the **Create New Work Code** tab.



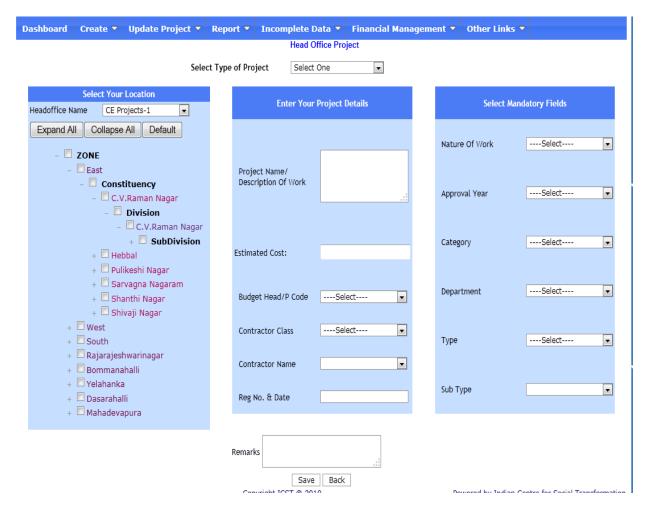
Once you click the **Create New Work Code** tab you will get the following page.

Work Code Generation projects based on ward.



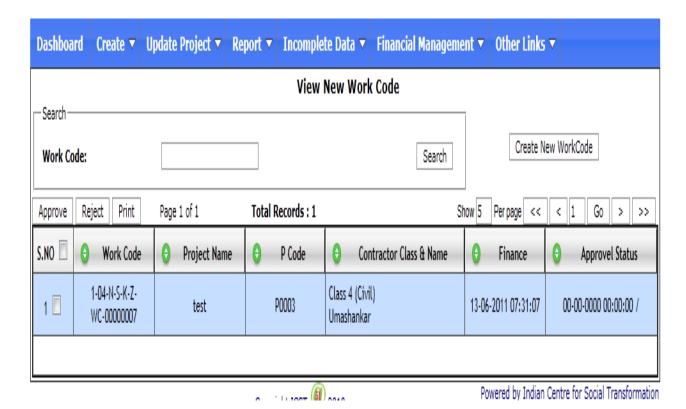
Enter the necessary details and save it.

Work Code Generation projects based on Head office. Select the Head Office name which is mandatory.



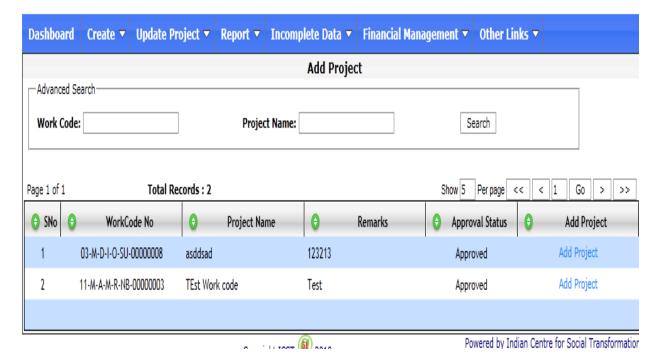
Enter the necessary details and save it.

After saving the Work code generation form it goes for approval for the same.



Once approver is approved the project it goes to the Add Project module for entering the project details

3.1.2 Add Project



Once you clicked the Add Project tab you will get a form containing the list of fields. Which is shown below.

Dashbo	ard	Create ▼	Update Project ▼	Report ▼	Incomplete Data ▼	Financial Management ▼	Other Links ▼
					Add Projec	t	
				Wor	k Code Number: 03-M-D-I	-O-SU-00000008	
	Nan	ne of the Proje	ect:*		asdds	ad	.:
	Mai	n Project:				on the button to Generate Project nerate Project Code	Code
	Sele	ect Parent Proj	ject:				
	Pro	ject Code:					
	Dat	e of the Issue	of Work code:		14-06	-2011 04:48:33	
	Wor	kcode Approv	al Date:		14-06	-2011 04:48:40	
	Wor	k Order Date:					
	Zon	e:			Head	Office & East	ati
	Con	stituency:			C.V.I	Raman Nagar	м
	Divi	sion:			C.V.I	Raman Nagar	.d
	Sub	Division:			C.V.I	Raman Nagar	.d
	War	rd Name:			C.V.I	Raman Nagar	.d
	Loc	alities:*			C.V.	Raman Nagar	al

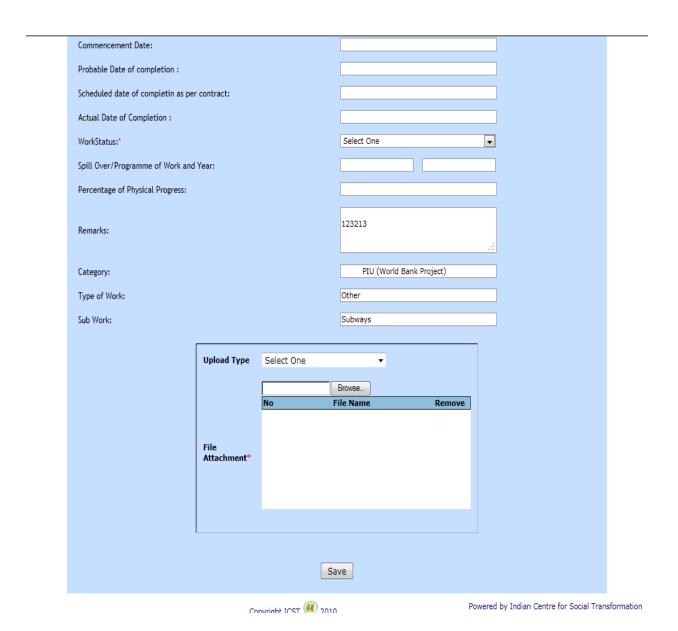
Continue to next page...

Postalcode:*	560093	
Area:*	al	
Approved By:		
Year of SR adopted for preparation of Estimate:		
Budget Category(Head of Account)	P0001	
Scheme:		
Amount Alloted	Budgeted Non Budgeted	
Administrative Approval No and Date:		
Technical Sanction No and date:		
Technical Notification No and date:		
Estimated Cost:	123123	
Approved Cost:		
Expenditure Incurred:		
Approved Cost in Percentage:		
Tender Number		
Tender Notification No and Date:		
Date of Receipt of application for tender documents:	to	
Date of Issue of application for tender documents:	to	
How many Tender documents issued:		
How many Participated in Tender:		
Pre-bid meeting held on Date:		

Continue to next page...

Date	of opening o	of Financial bid:					
Tende	ler Cost:						
Tende	ler cost inclu	ding Tender Percentage:					
Total	l cost includi	ng tender percentage:					
Tende	ler Valid upto	o:			to		
Tende	ler validity po	eriod expired extension take	en	Select One			▼
Date	of Tender:						
Tende	ler/Piece Wo	rk:		Select One			v
Public	ication of Sta	ite/District Tender Bulletin:					
Date	and Name of	f Daily News Paper published	d:				
Name	e and Percen	tage of lowest valid Tender:	:				
Comp	pared with u	pdated SR(TP):					
Public	ication of ICS	T Web Site:		Select One			•
Zo	one Enginee	r	l	Division Engi	neer		
Nam		CE Projects-1 & ANANTHA SWAMY .::		Name	Nageno Nagar)	drappa (C.V.Raman) .	
Desi	ignation	Chief Engineer		Designation	Executi	ive engineer	
User	r ID [User ID			
Mob	ile Number			Mobile Number			
Ema	ailid			Emailid			
Si	ubDivision E	ngineer	ı	Ward Engine	er		
		Lingappa (C.V.Raman			Mahade	evaiah	7
Nam		Nagar):		Name			
Desi	ignation	Assistant Executive enginee		Designation	Assista	nt Engineer	
User	r ID			User ID			
Mob	oile Number			Mobile Number			
Fma	ailid			Fmailid			

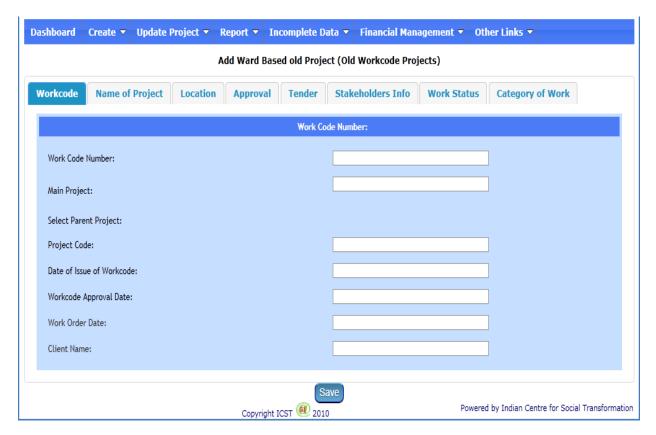
Continue to next page...



After entering the all necessary fields click the Save button it shows the dialogue box containing the message Successfully Inserted. Later you can view the New Project in the New Project List.

3.1.3 Ward Based Projects

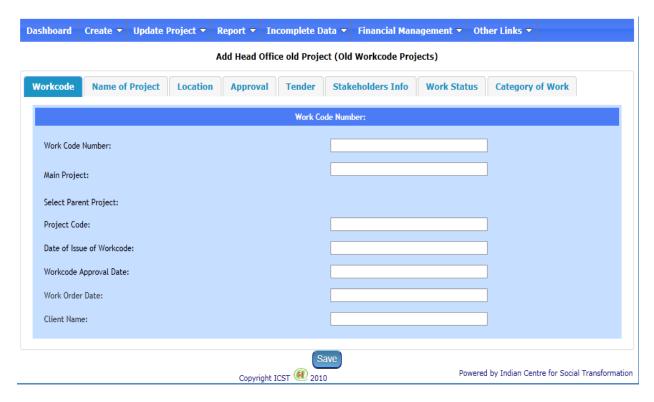
Here you can add projects having old work codes of ward based.



After entering the all necessary fields click the Save button it shows the dialogue box containing the message Successfully Inserted. Later you can see it in Old projects list of ward projects.

3.1.4 Head Office Projects

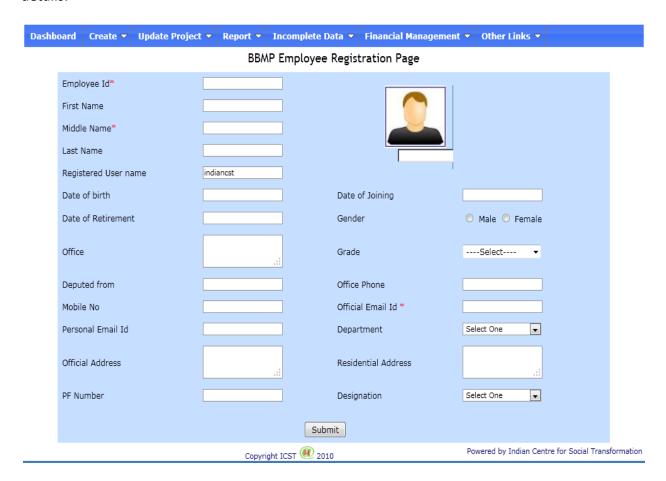
Here you can add projects having old work codes of head office based.



After entering the all necessary fields click the Save button it shows the dialogue box containing the message Successfully Inserted. Later you can see it in Old projects list of head office projects.

3.1.5 Add New Employee

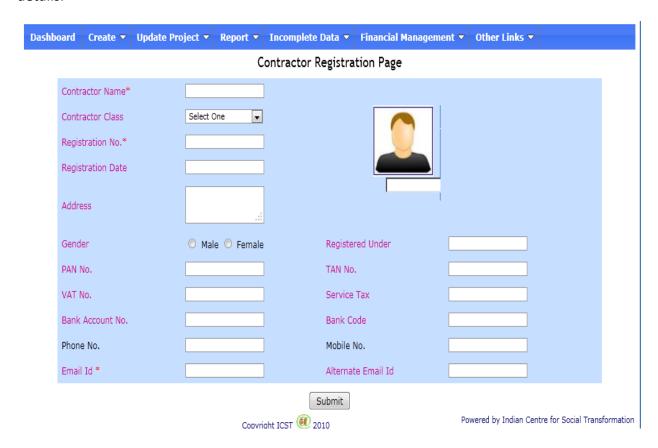
You have given an option that, you can create the new employee by entering his necessary details.



After entering the required fields click the Submit button, it will show message that Record Inserted Successfully by the Dialog Box You can view the registered employee in Employee List of Update Menu.

3.1.6 Add New Contractor

You have given option that, you can create the new contractor by entering his necessary details.



After entering the necessary fields click the Submit button, it will shows inserted successfully. You can view the registered contractor in Contractor List of Update Menu.

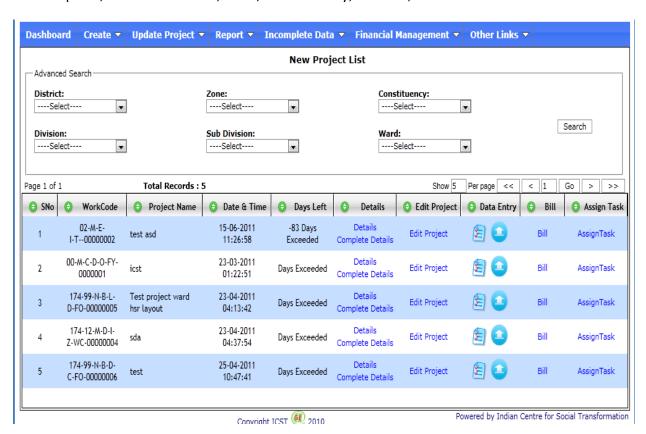
3.2 Update

Update menu have six sub-menus namely New Project List, Old Project List, Employee List, Contractor List, View Task and Data Entry.

Let us see one-by-one.

3.2.1 New Project List

Here you can view the New Project list. And we have also provided you that the advanced search option, based on District, Zone, Constituency, Division, Sub Division and Ward.



Details

Here you can see the more details about the particular project just by clicking the link **Details** provided in New Project List. And Complete Details of particular list.

Edit the Existing project

You are provided an option to edit the particular project just by clicking the **Edit Project** link provided in the New Project List.

Data Entry

You are provided an option to do data entry and file and image uploads for particular project.

Project Bill

This link provided you in New project List. Here you can see the Bills pertaining to the particular project and also see the VAT, TDS taxes etc

Assign Task

You are provided an option to assign task for particular projects.

Once you click the **Details** tab you will get the following page.

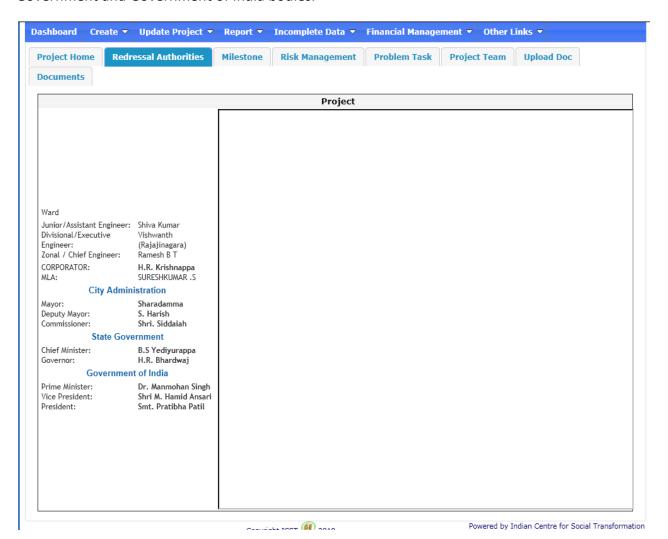
Project Home:

Here you can see the project details in brief. If you want more details about project you can click the link **More Details** provided in project home.



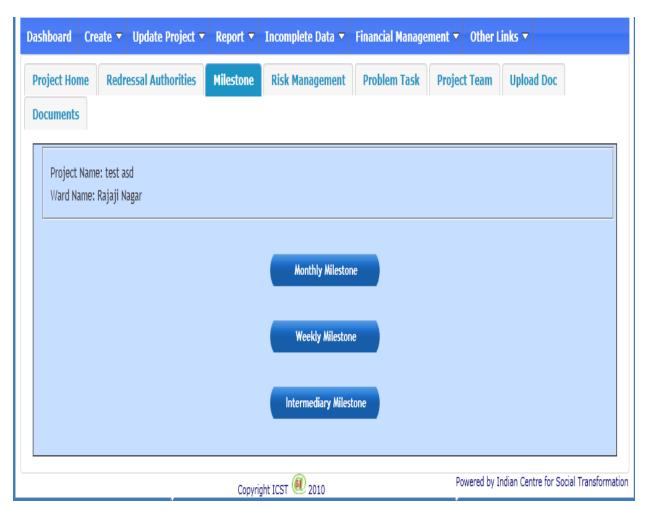
Redressal Authorities:

Here you can see the who is the JE/AE, AEE, EE, CE, Corporator, MLA, City Administration, State Government and Government of India bodies.

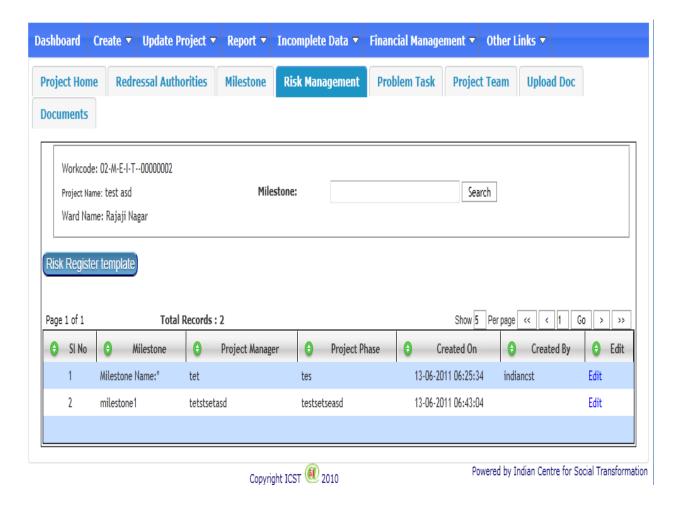


Milestone:

Here you can see and add the Monthly, Weekly and Intermediary Milestones

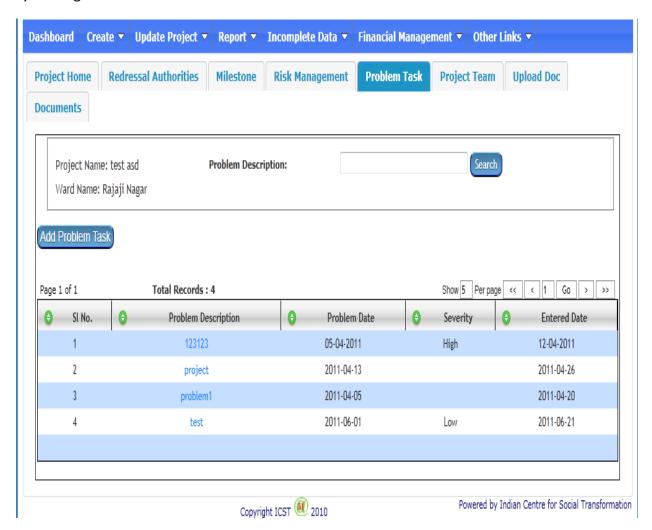


Risk Management:



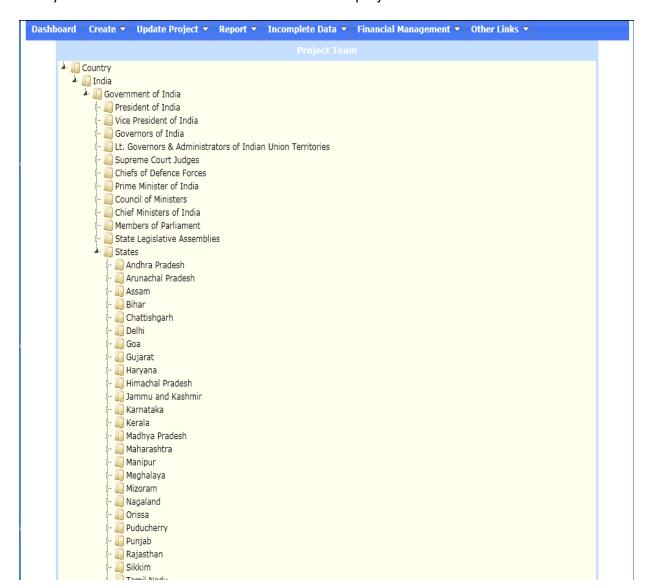
Problem Task:

Here you can see the list of problems occurred during the execution of the project. And also you are given a option that you can Add the problems occur during the project execution just by clicking the link Add Problem Task.



Project Team: (Tree Structure)

Here you can view the President to Pincode of each project.

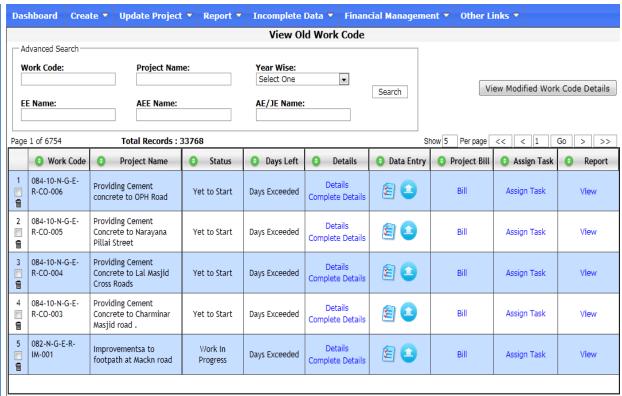


3.2.2 Old Project List

Here you have a list of sub-menus based on your choice you can see the details for old project list viz View Old Projects, Zone Based Projects, Head Office projects, POW 2009-10 Works, POW 2008-09 Works.

3.2.2.1 View Old Projects

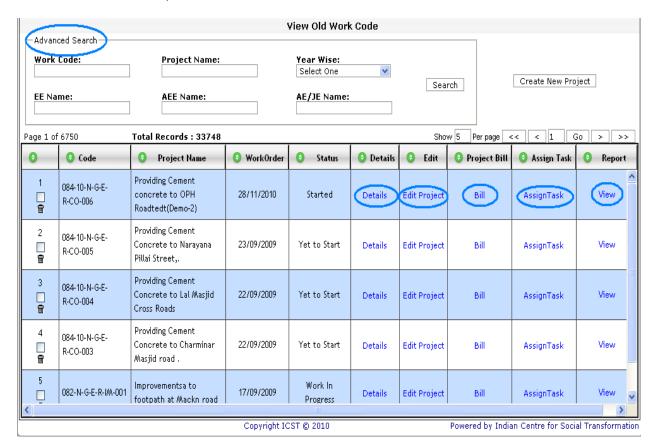
Here you can see the list of old projects added through Ward Based Projects and Head Office Projects of Create Menu.



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In View Old Workcode you are given list of tabs that you can view the **Details** of old projects and also **Edit** the projects here. You can also see the **Bills** of the particular project and also **Assign Task** to based on the project. You can also **View** the **PDF report** of the project.

And you can search the particular project based on Work Code or Project Name or Year Wise or EE Name or AE/JE Name.



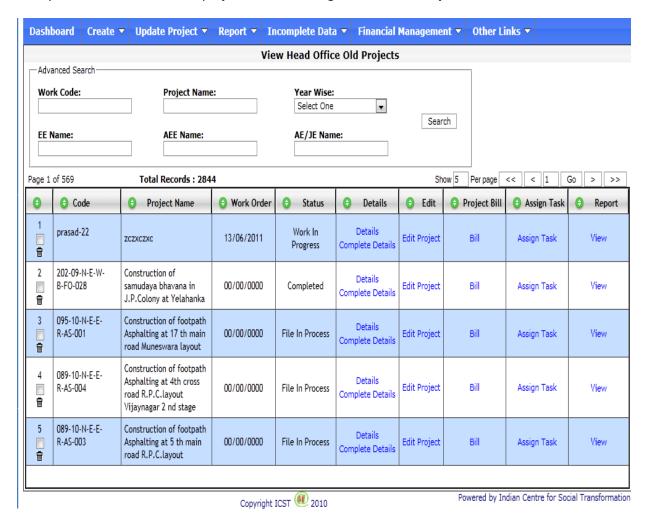
3.2.2.2 Zone Based Projects

Here you can see the list of old projects added through Ward Based Projects. Create Menu



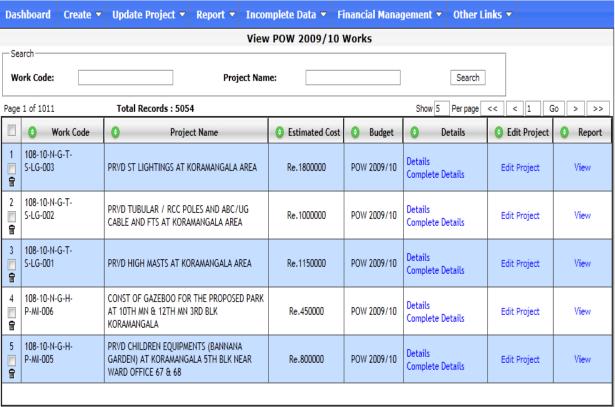
3.2.2.3 Head Office Projects

Here you can see the list of old projects added through Head Office Projects of Create Menu.



3.2.2.4 POW 2009-10 Works

Here you can see the list of POW 2009-10 projects. You are given a option that you can view the **Details** of the project, **Edit** the Particular project and also **View** the **PDF report**. You can also search the projects based on the Workcode and project name.



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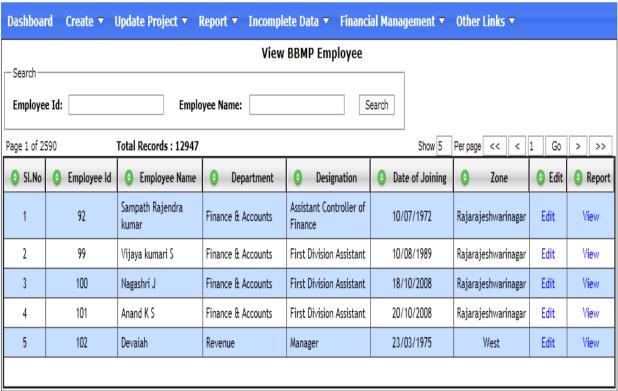
3.2.2.5 POW 2008-09 Works



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3.2.3 Employee List

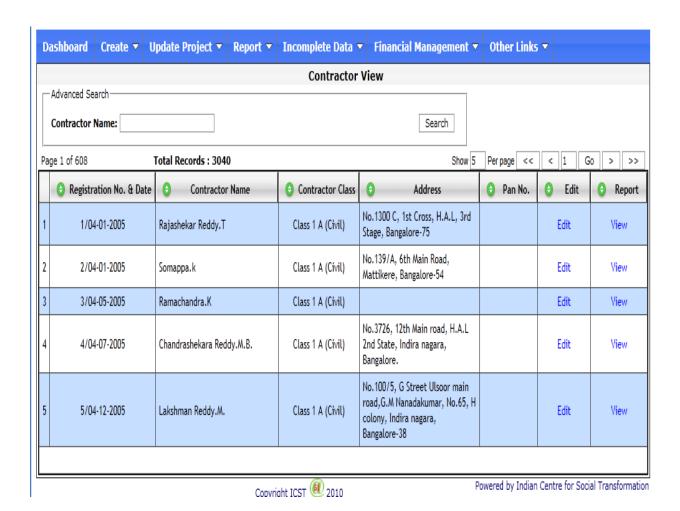
You can view the list of BBMP Employee Names, Designation, Department and Date of Joining etc. And you can also update the necessary details of particular employee using **Edit** tab, and view the complete details of PDF report of particular employee by clicking the **view**. You can also search the employee based on his employee ID's or Employee Names. You are also given an option to edit tab that enter the health care details of particular employee.



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3.2.4 Contractor Registration

You can view the list of BBMP contractor name, class, date of registration and no and address etc. And you can also update the necessary details of particular contractor using **Edit** tab, and view the complete details of PDF report of particular contractor by clicking the **view**. You can search the contractor based on his contractor Name.



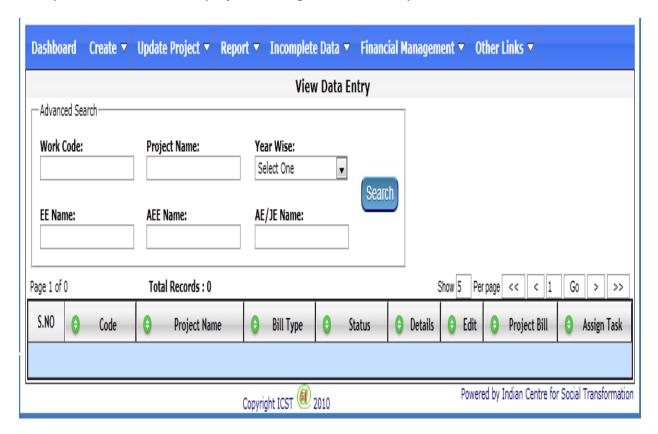
3.2.5 View Task

Here you can see the list of task added for particular project and update the same project and view the details.



3.2.6 Data Entry

Here you can view the list of projects having done Data Entry.



3.3 Report

Report menu have three sub-menus namely Generate Reports about Projects. Modified Projects and Deleted Projects.

3.3.1 Generate Report

Once you click the Generate Report sub menu you will get the list of tabs containing different types of reports. Based on your choice you can generate the report.



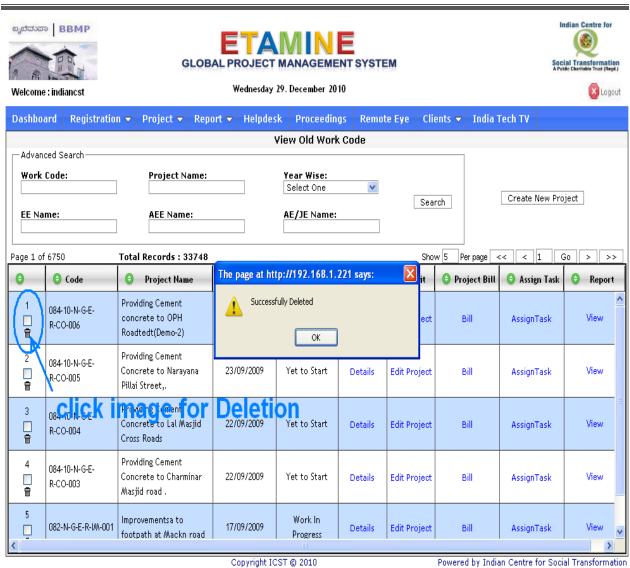
3.3.2 Modified Records

Here you can see the list of modified projects having fields workcode, project name, modified on, modified by, IP address and work status. You are given a option that you can **View** the report of the modified fields of the Particular project. You can also search the projects based on the Workcode and project name.

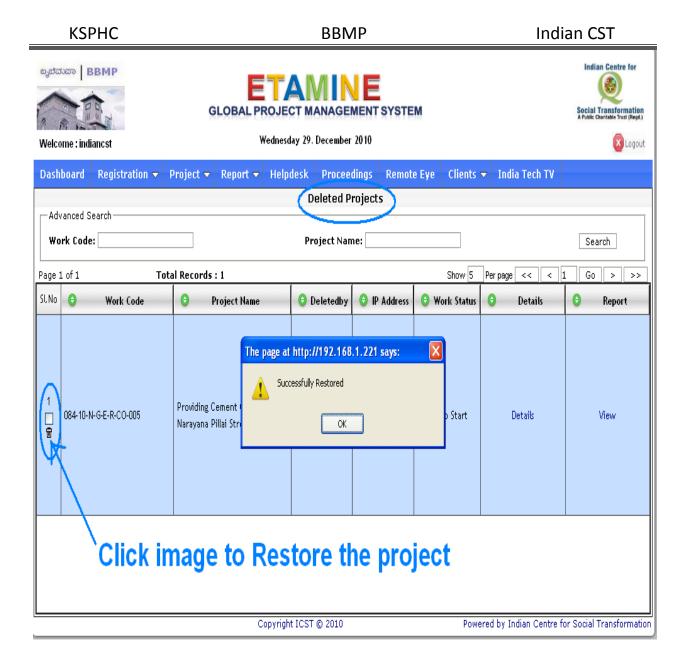


3.2.3 Deleted Records

The arrow mark shows the image that you can delete the projects also.



Once you deleted the project in View old project, you can see it in Deleted Record Sub menu. You can also restore the deleted project.

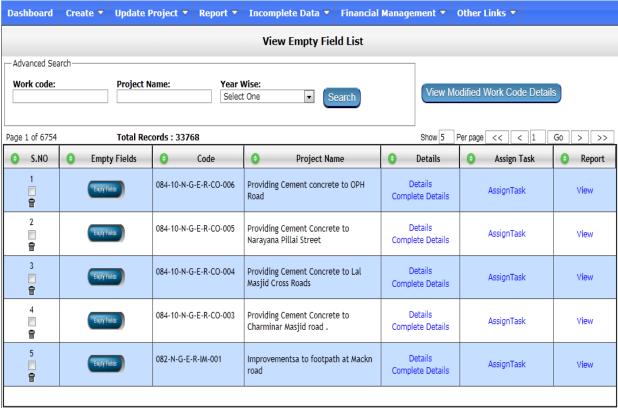


3.4 Incomplete Data

Incomplete Data menu have two sub-menus namely empty fields and without workcode Projects.

3.4.1 Empty Fields

Here you can see the list of projects having empty fields. You are given a option that you can **Edit** the Particular project just by clicking the Empty Fields tab, you will get the list of empty fields list of that project and click the hyper link of that field.

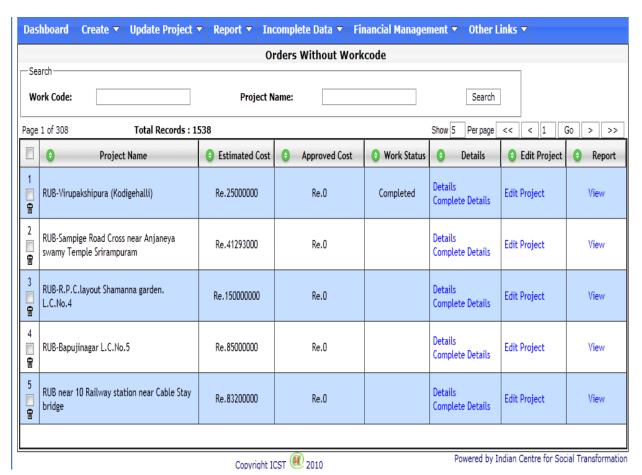


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3.4.2 Without Workcode

Here you can see the list of projects having no workcode. You are given a option that you can view the **Details** of the project, **Edit** the Particular project and also **View** the **PDF report**. You can also search the projects based on the Workcode and project name.

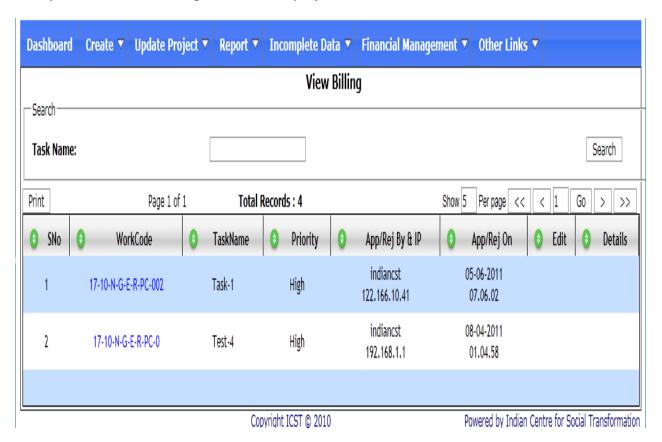


3.5 Financial Management

Financial management menu have only one sub-menu i.e, Billing.

3.5.1 Billing

Here you can view the billing details of the projects.

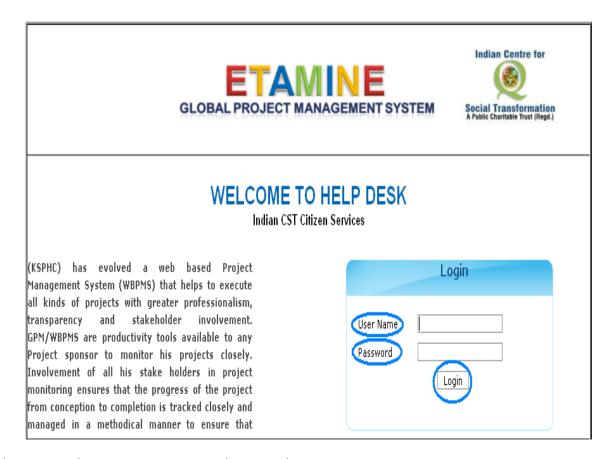


3.6 Other Links

Other links menu have six sub-menus namely Help Desk, Proceedings, Remote Eye, Con Call, India Tech T.V and Clients.

3.6.1 Helpdesk

Once you click on the **Helpdesk** you will get the Login page which is shown below.



Please enter the correct Username and password.

After entering the username and password click the Login button you will get the welcome page. In that you have given options that you can Raise Complaint, View Complaint Status etc.





Home :: Logout

Welcome : bbmpuser

Raise Complaint

View Complaint Status

View BBMP Projects

View Mobile Uploads

WELCOME TO HELP DESK

Indian CST Citizen Services

Indian Centre for Social Transformation (ICST) has evolved a Global Project Management (GPM) to improve efficiencies of operations. Similarly Karnataka State Police Housing Corporation Limited (KSPHC) has evolved a web based Project Management System (WBPMS) that helps to execute all kinds of projects with greater professionalism, transparency and stakeholder involvement. GPM/WBPMS are productivity tools available to any Project sponsor to monitor his projects closely. Involvement of all his stake holders in project monitoring ensures that the progress of the project from conception to completion is tracked closely and managed in a methodical manner to ensure that outcomes match outlays. GPM/WBPMS give the project stakeholders an integrated methodology of managing their projects from their desktops in a collaborative manner and quickly identify those pain areas that need to be resolved before they cause further damage to the projects. GPM/WBPMS aim to usher in good governance by providing a mechanism for policing the publicly funded projects incorporating the principles of total transparency, right to information and financial propriety. In case of GPM, a measurement tool is also incorporated to enable the progress being made.

You can upload photos, videos, audio, notes, signature which takes Automatic GIS Information and integrates into our Global Project Management System (GPMS) whenever you upload files from your mobile phone the files goes directly to the HELP DESK / WORK CODE. This is a novel unique feature in our online HELP DESK.

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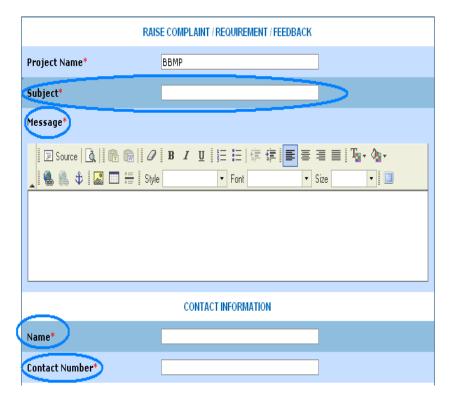
Now you are ready to raise complaints just by clicking the Raise Complaint button which is shown below.





Welcome: bbmpuser Home:: Logout

Raise Complaint View Complaint Status View BBMP Projects View Mobile Uploads



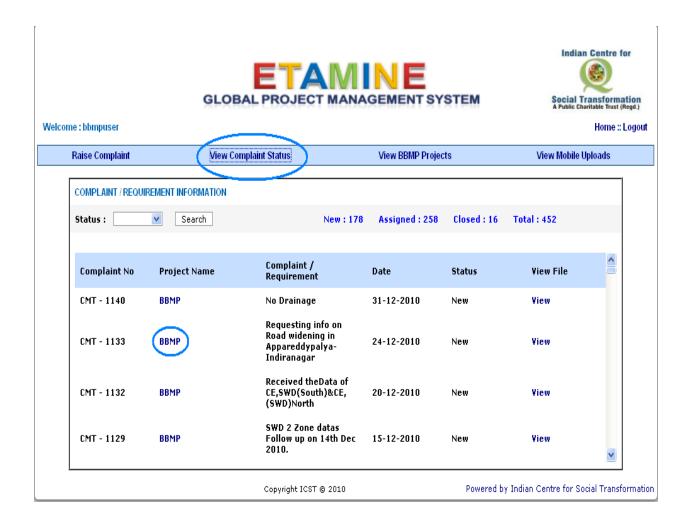
In the same page you can also upload files regarding to your complaint which is shown below.



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After raising the complaint you can view the status of the complaint just by clicking the Complaint status button which is shown below.



You can also view the complete report about the complaint just by clicking the link below the project name which is shown below.

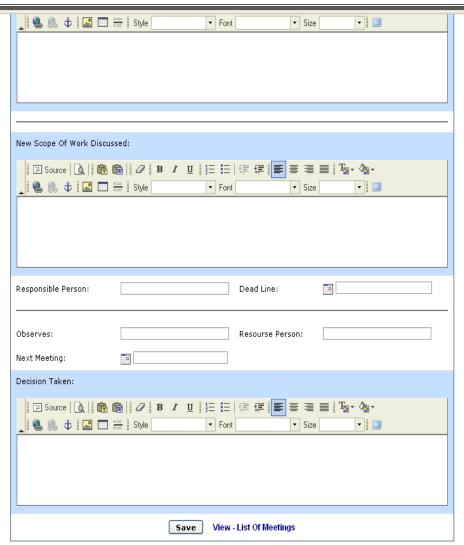


3.6.2Proceedings

Here you are given a option that to add the meeting details which is shown below.



Welcome: Indian CST Home **Minutes of Meeting** MINUTES OF MEETING Reason for Meeting:* Type of Meeting:* Select One Date: Meeting Called By:* Note Taker: Location:* Attendees: Agenda Topic:* Time Alloted: То Meeting Proceedings: | ■ Source | 🐧 | 🕞 📾 | 🕖 | B / 🗓 | 🚝 🔚 | 🚝 🚍 🚍 🚍 | 🚾 💁 🦺 🦺 🕸 🔜 💳 Style ▼ Font ▼ Size - B



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Once you click the link Minutes of Meeting You will get the list of meetings and also you have a option to add the forthcoming meeting details.



Welcome : Indian CST Home

Minutes of Meeting LIST OF MEETINGS 👽 Add 🖣 Minutes Of Meeting Report Type of Meeting: Select One ▼ Search Meeting Type Of Meeting Date Location Called By Edit Delete Report Reason Introduction of GPMS BBMP to CE West Zone Bangalore, Report **Edit** Professional 21-10-2010 💢 Delete CE West Zone Malleshwaram Mr.B.T.Ramesh and Team vigilance dit 🚰 Professional 29-10-2010 VC(S) Report awareness Nirman Bhavan 💢 Delete period SATARKATA

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DELHI

BHAWAN NEW

SELF

02-12-2010

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💢 Delete

Edit

Report

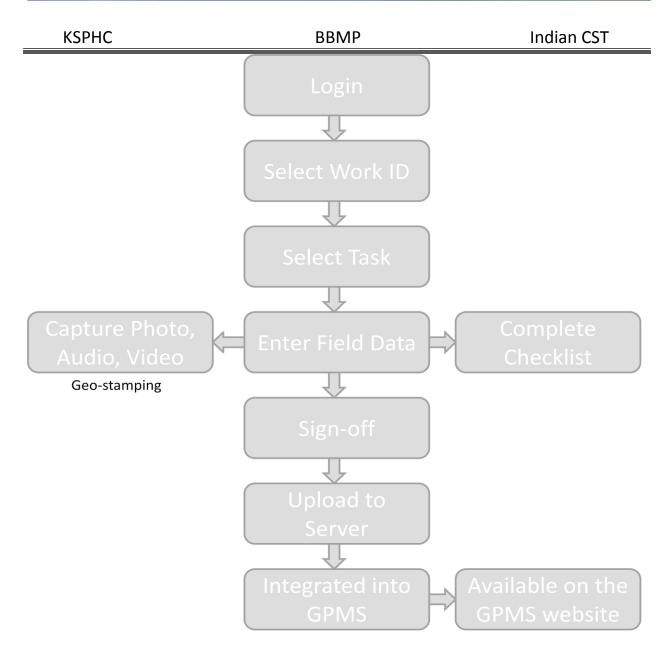
TEST-MINUTE

Personal

3.6.3 Remote Eye

The surveyor carries a mobile phone with the vigilance application installed in it. When he logs in with the login/password assigned to him, the list of tasks categorized under each work ID, are shown. He can choose one task at a time and do the corresponding information gathering. In general, for each task, he will perform the following operations,

- Visit the relevant locations as required by the task
- Answer the checklist
- Capture audio, video, text and other information as required by the task
- Sign off that the collected information is correct & complete.
- The data will be geo-stamped as specified in the task definition
- The data is uploaded to the GPMS server on an immediate basis



The same method is followed for each of the tasks assigned to the given login.

Multiple logins can be assigned to one field officer at different points in time. The officer creating the tasks can make the assignment appropriately.

Intelligence Reports

Once all the tasks related to a work ID is complete, the GPMS system should generate a comprehensive report (preferably a PDF file), containing the complete details of the project, results of the survey, photos, audio/video, list of discrepancies found, etc. and submit the same to the concerned authorities. The same should be available online, through the GPMS website.

REMS Screenshots

Logging In



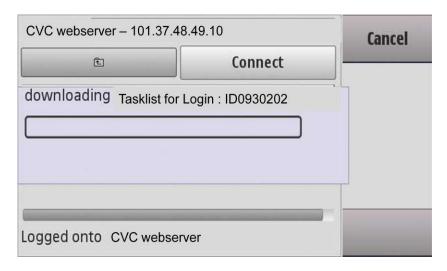
KSPHC

Login

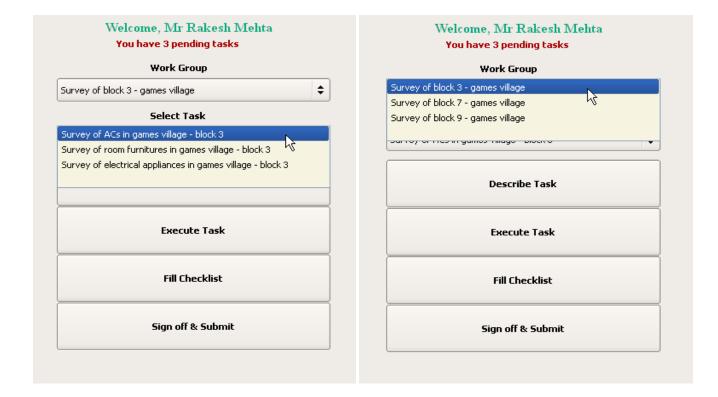
| Indian CST

| Password | ********
| Cancel | ○ Submit | Su

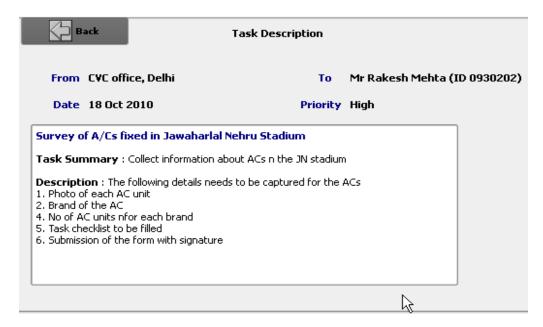
Automatic downloading of details for the given login



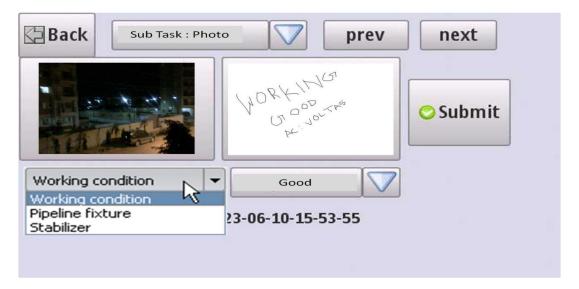
Main Menu on the Mobile



Task Description



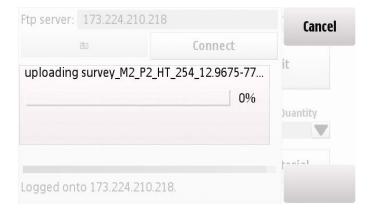
Capture of Photo & hand-written comments



Data Collection & Task status Photo of each AC unit No of rooms without AC No of units working No of units not working Checklist Are the No of ACs matching the expected No. Is the brand of the ACs as specified in the work order

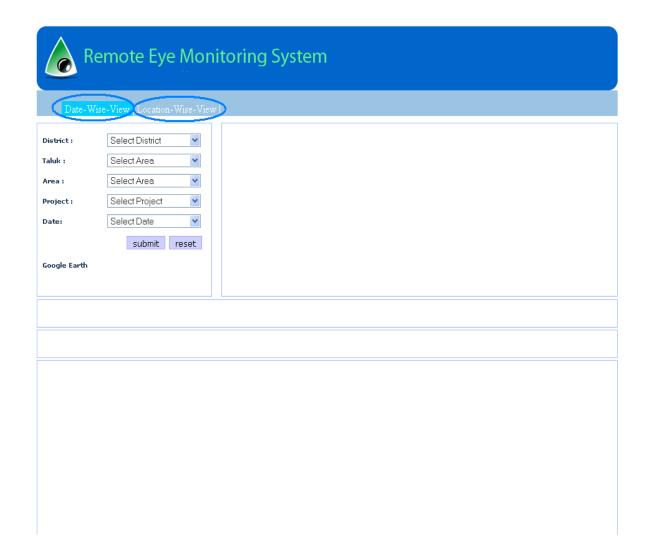
Uploading the data

Are all the ACs working

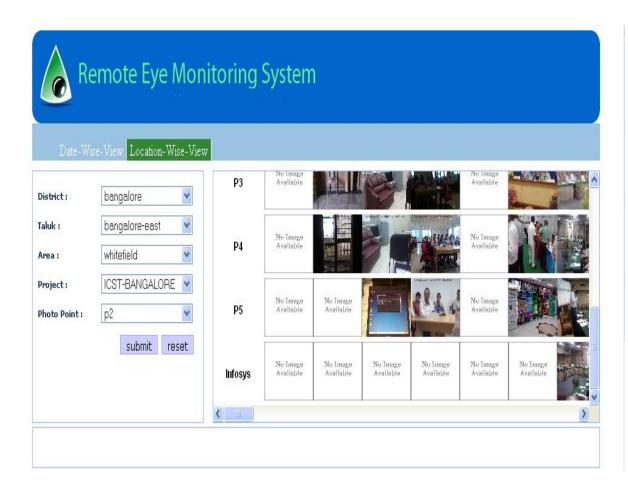


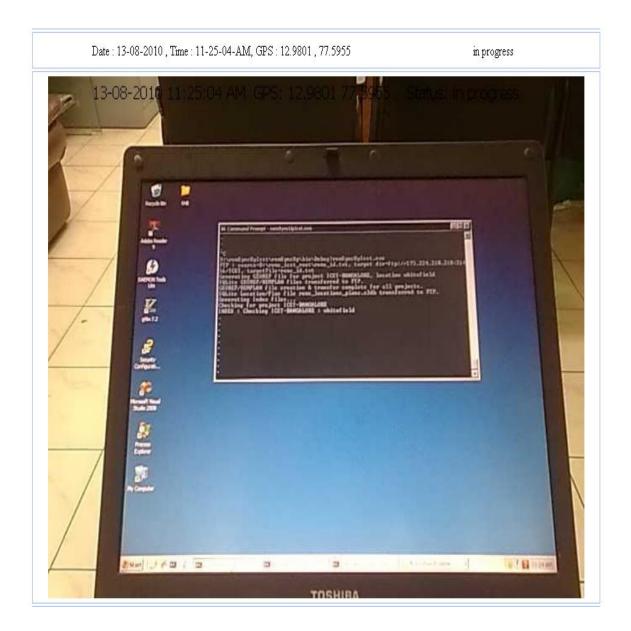
Once you uploaded images you can view it just by clicking the Remote Eye link provided to you.

Here we have provided two options Date wise view and Location wise view, based on your choice you can view the uploaded images which is shown below.



Depending upon your choice you can view the images which is shown below.



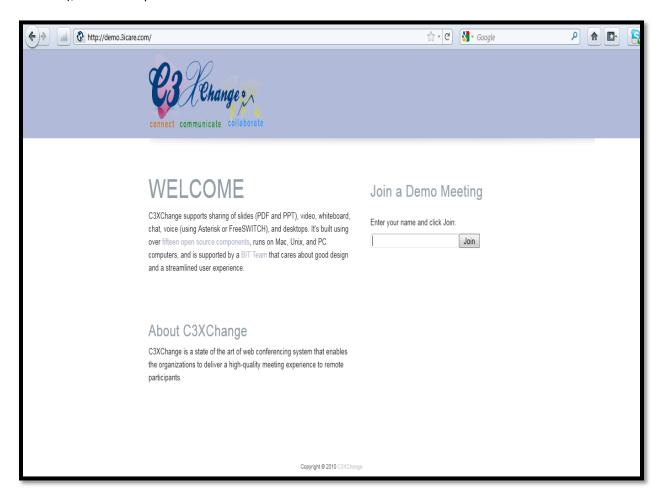


Handwritten text image.



3.6.4 Con Call

Here you can enter your name start using the video, whiteboard, chat, voice (using Asterisk or Free SWITCH), and desktops.



3.6.5 India Tech T. V

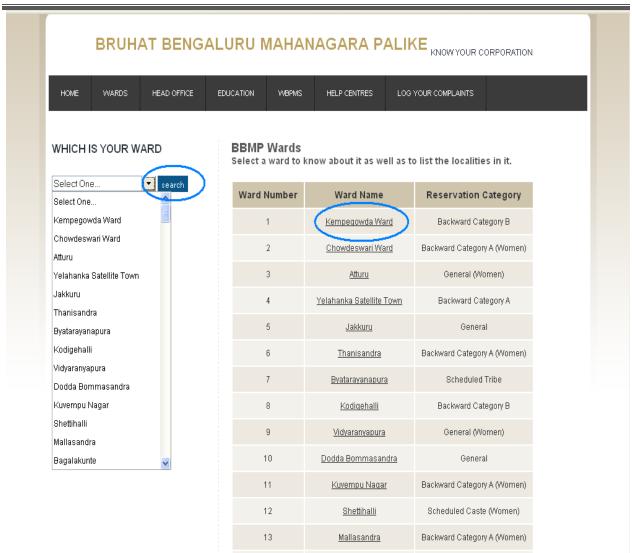


3.6.6.1 BBMP Ward

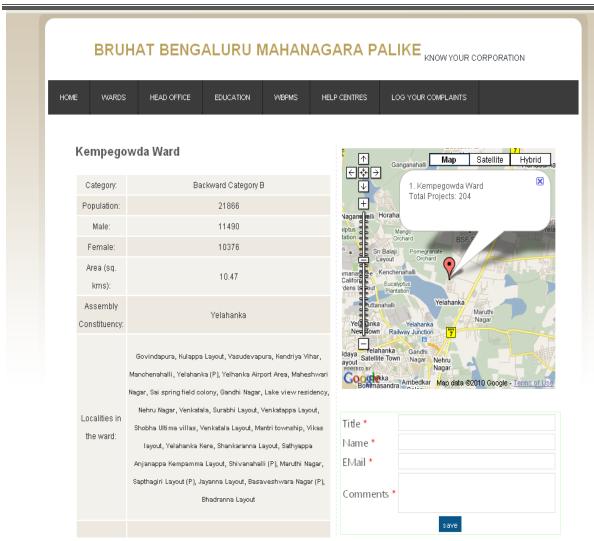
Home page of BBMP ward. You can view the ward details click the Wards tab.



Once You click the Wards tab you will get the following page. You are also given a search based on ward names.



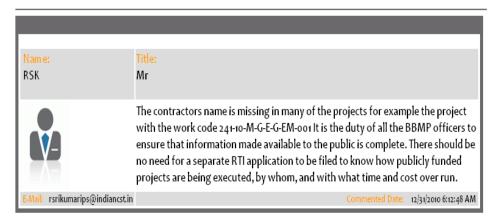
You can also see the project details and who is the Corporatar of the ward and other ward details just by clicking the Ward names link.



Continued to next page...

Employees:	<u>View details</u>
Projects:	<u>View details</u>
Corporator Name:	Y N Ashwatha

View Grievance



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CONTACT FOR ANY FURTHER CLARIFICATION

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